

Jordan John-Phillip | Agile Project Manager

Location: London |

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[My LinkedIn](#) |

[My Portfolio](#) |

Professional Profile

Proven experience from cost reporting, schedule management, and change control for key projects, collaborating with clients and internal teams. Supported cross-functional teams in project controls, aligning deliverables with client strategies. Influenced senior stakeholders and developed high-quality reports, ensuring compliance with NEC contracts and best practices. Managed a Project Controls team, delivering exceptional results and maintaining strict timescales.

Core Skills

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| <ul style="list-style-type: none">• Agile & Waterfall (Project Management)• Root Cause Analysis.• ITIL, SDLC, SIEM.• DLP IAM, Endpoint & PKI.• PMO Team Structure.• OWASP, CVSS etc.• Deliver Project Outputs. | <ul style="list-style-type: none">• NEC Contracts.• RAID, RACI, RASCIO & Action Trackers.• Cyber Essentials, APIs, SQL Servers.• ID – Incident Detection & IDR – Incident Detection Response.• Multiple Projects Reporting.• Prince 2 – Core Module. | <ul style="list-style-type: none">• Multiple Projects Reporting.• Splunk – Reports, Dashboards,• Multiple Projects Reporting.• SIEM, Linux & Ubuntu.• Plan and Report Progress.• Time scheduling and phasing.• Project Management - | <ul style="list-style-type: none">• (1st Class Honours Degree)• Deliver Project Outputs• Key Decision-Makers Presenting.• Microsoft Office (Excel, Word PowerPoint).• GRC, GDPR.• ISO27001, PCI DSS.• JIRA (Confluence). |
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Career Summary - 7 Years of Operations Experience

Jan 2024 to June 2024 - Role Title: Security Consultant Project Manager

Company Name: QCIC

- Led cost reporting, schedule management, and change control for large-scale projects, ensuring alignment with client strategies and internal teams. Proficient in risk management and developing project control measures, with strong stakeholder communication skills. Familiar with NEC contracts and best practices, consistently delivering projects within time and budget constraints.

Business Management with Project Management Degree – Grade 1st Class Honours

Nov 2021 to Nov 2022 - Role Title: Project Manager Intern / Contractor Role.

Company Name: Qumind

- Worked in the Customer Success Team at Qumind, managing projects for clients like Guardian and Nestle. Led testing, translation edits, and website changes while collaborating using Google tools. Achieved Employee of the Month (Feb 2022) and contributed to cybersecurity practices through senior management meetings.

March 2021 to Oct 2021 - Role Title: Junior Project Manager

Company Name: Sharpshot Digital

- Supported Sharpshot Digital's digital transformation efforts, delivering bespoke process improvement projects for startups. Led project control by managing RAID logs, facilitated discovery sessions using Jira, and coordinated key meetings. Managed workload and daily stand-ups provided project support during sprints and enforced best practices in reporting and quality assurance.

Jun 2014 to Jun 2018 - Role Title: Project Manager/ Business Owner

Company Name: Jordan JP Plastering

- Produced schedules in MS Project to prioritize critical tasks, managed RAID logs, and created stakeholder maps. Demonstrated in-depth knowledge of housing services and performed initial client assessments. Developed business cases for funding and underwent procurement processes. Achievements include exceptional service delivery, increased client satisfaction, and a 10% annual growth in client portfolio.

Technical Skills & Vocational Qualifications

- **Career Sharp Bootcamp July 2021:** Training and Development in the area of Digital Transformation, SDLC, Agile, Project Management and Business Analysis.
- **4 Year Degree Graduate:** of LSBU London South Bank University **(1st Class Honors) (June 2023)**

- **4-week program to gain understanding towards Project Management role:** and how to work within an Agile team with Scrum Masters, Product Managers and Software Engineers.
- **11 Month Masterschool Cyber Security Analyst Program** (Completed in June 2024)

Certifications

- Official ISC2 CC Certification – ISC2
- Official ISC2 GRC Certification – Supply Chain Risk Management (SCRM) through Governance, Risk, and Compliance (GRC) – ISC2
- CyberArk Certification with IAM & PAM Guidelines – Udemy
- The Complete Splunk Core Certified User Course - SPLK-1001 – Udemy
- APIs and RESTful APIs Crash Course – Udemy
- PCI DSS Compliance Certification – Udemy
- AZ-900 Microsoft Azure Fundamentals – Cybrary
- AWS Cloud Practitioner – Cybrary